

**E-Z PAY UNIFORM PROGRAM**  
**AD MEYERS UNIFORMS**  
[www.bopmeyers.com](http://www.bopmeyers.com)

**E-Z Pay Uniform Program:** The E-Z PAY uniform program is designed to help uniformed and non-uniformed staff purchase, maintain, and upgrade their authorized uniform or non-uniform career apparel and accessories. The program consists of 26 direct debits of either **\$15.00 or \$12.00** that are collected thru setting up a new allotment at [www.nfc.usda.gov](http://www.nfc.usda.gov). This amounts to \$390.00 or \$312.00 over the course of one year. The employee immediately receives a **uniform credit of \$390.00 or \$312.00** to be used immediately upon acceptance into the program. **The payment of \$15.00 or \$12.00** is taken out of his or her pay each **pay period**. Please check with your institution as to what uniforms and apparel are allowed for your position.

There are **(2) IMPORTANT STEPS** when signing up for this program. Please follow the processes below in order to sign up for your EZ Pay account today.

**First Part: Allotment Setup**

1. Go to [www.nfc.usda.gov](http://www.nfc.usda.gov)
2. Select the green employee personal page icon on the right hand side of the page.
3. Click on the "I Agree" button.
4. Enter your user ID and password. This will take you to your personal page.
5. Click on the Financial Allotment tab.
6. Click on the box marked "Self-Service"
7. On the financial allotment page click "Start New"
8. In the box for Routing number enter **"231372691"**
9. In the box for Account number enter **"0281083797"**
10. Under type of Account enter "Checking"
11. Under Action enter "Start", Amount must be either \$12 or \$15 per pay period.
12. When allotment is submitted, please Print and fax or copy & paste and email the confirmation that appears on your screen. Fax 1-800-269-1446 or email [ezpay@bopmeyers.com](mailto:ezpay@bopmeyers.com)

**Second Part: AD Meyers Uniform Agreement**

You must fill out the attached AD Meyers Uniform Agreement Form completely with signature and date. The application needs to be faxed to **1-888-822-2778**

**Important note:**

\* If we do not receive both pieces of information, we cannot fully set up your account. If you do not hear anything back from us after sending your information within 24 to 72 hours, please call us because we may not have received your info.

**Please feel free to call or email us for any questions about this program. 1-800-269-1446 or [ezpay@bopmeyers.com](mailto:ezpay@bopmeyers.com)**

\* This program is offered a by AD Meyers Uniforms as another form of payment only and a staff member is not required to join.



## EZ- PAY UNIFORM PROGRAM

**Personal Information:**

First Name

Last Name

Social Security #

Facility Employed At

BOP Anniversary Date

Job Title

Referral

**Contact Information:**

BOP Email Address

Personal Email Address

Home Phone

Cell Phone

**Address Information:**

Address 1

Address 2

City

State

Zip

**EZ-Pay Program Amount:**

\$390.00 (\$15.00 per pay period)

\$312.00 (\$12.00 per pay period)

Thank you, for joining the EZ-Pay Uniform Program by AD Meyers Uniforms. Please sign and date below to acknowledge your understanding and agreement of the terms and conditions of the program.

Signature

Date

### TERMS AND CONDITIONS

1. Member affirms that he or she is a Federal Bureau of Prisons employee.
2. Member agrees to stay in the program for a minimum of 26 continuous and un-interrupted payments (at \$15.00 or \$12.00 each).
3. Member agrees to notify AD Meyers Uniforms of any change in their address, telephone number or any other applicant information provided on this agreement. Failure to do this may result in AD Meyers contacting the agency to verify your employment.
4. AD Meyers Uniforms reserves the right to accept or decline any applicant for any reason.
5. Payments received are non-refundable but can be used at any time until exhausted. There is no expiration date on the use of the funds.
6. Failure to make payments may result in the removal of the officer from the program unless it is for un-paid leave, deployment or any instance that resulted in the officer not receiving their Federal deposit.
7. Early termination of the program for non-payment will result in a \$50.00 cancelation fee. Staff members in arrears must make immediate arrangements to pay the outstanding balance. Failure to do this may result in a collection proceeding and your agency being contacted.
8. This is a revolving line of credit. As you pay it down, additional funds become available up to your original line requested which is based on your monthly allotment of either \$12.00 or \$15.00